

# **New Jersey LMSC Virtual Board Meeting Minutes**

Time 10:00am Sunday, April 24, 2022

Virtual Meeting

Platform ~ ~ Zoom

## **Attendees:**

### **Board Members**

Jerry O'Mara  
Linda Brown-Kuhn  
Jen Bauman

Susan Kirk  
Chris McGiffin  
Marie Vellucci

Sara Johnston  
Deirdre O'Mara  
Mike Recchia

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## **ACTION ITEMS**

1. **Susan will send the board the completed list of the 2021 CMRPA eligible recipients**
2. **Deirdre will reach out to the Basking Ridge Country Club to check on available dates in September or October 2022**
3. **Susan will inventory on hand award merchandise and update the board**
4. **Chris will reach out to Club Assistant to set up a website maintenance tutorial for some board members to attend**

Meeting was called to order at 10:01 am

## **I. Officer Reports**

### **A. Newsletter (S. Johnston)**

- i. Remaining issues for 2022
  - a) May/June
  - b) July/August
  - c) September/October
  - d) November/December
- ii. Sara is in need of content, so please send anything you may think would be interesting to others to her. Even fun photos from the past!
- iii. Next deadline is June 1, 2022

### **B. Treasurer (M. Recchia)**

- i. 2022 Budget and actuals
- ii. Mike inquired about the growth of the NJ LMSC bank account due to Covid and the significant decrease in annual expenses over the past couple of years
- iii. Deferred expenses such as the upcoming NJ LMSC banquet will be incurred in 2022

NJLMSC Financial Statement

Beginning Cash Balance 1/1/2022 \$49,182.99

<u>INCOME</u>	<u>BUDGET</u>	<u>ACTUAL</u>
USMS Individual	\$180.00	
LMSC Donations	\$1,500.00	\$730.00
LMSC Individual	\$15,000.00	\$7,267.00
Meet Sanction/Recognition Fees	\$500.00	
Interest Income	\$25.00	\$6.65
Club Collections	\$400.00	\$48.00
Annual Dinner Collections	\$1,500.00	
Special Events	\$500.00	
Merchandise Sales	\$75.00	
Meet Performance Deposits	\$800.00	\$100.00
Open Water Sanction Fee	\$100.00	
<b>TOTAL INCOME</b>	<b>\$20,580.00</b>	<b>\$8,151.65</b>

<u>EXPENSES</u>	<u>BUDGET</u>	<u>ACTUAL</u>
USMS Individual	\$300.00	
Coach&ALTS Certification Grant	\$250.00	
Registrar Expenses	\$200.00	
Rule Books	\$36.00	\$42.00
Convention Costs	\$3,500.00	
Annual Dinner	\$6,300.00	
Tributes & Awards	\$1,750.00	
USMS Leadership Summit	\$0.00	
Club Assistant Web Mgt.	\$580.00	
Special Events	\$3,000.00	
USMS Volunteer Relay	\$2,100.00	
Domain Fee	\$10.00	
USMS Meet Sanctions	\$750.00	\$50.00
Miscellaneous Expense	\$200.00	\$28.36
Performance Reimbursement (Sanctions)	\$800.00	\$100.00
USMS Open Water Sanction Fee	\$800.00	
<b>TOTAL EXPENSES</b>	<b>\$20,576.00</b>	<b>\$220.36</b>

Cash Balance 3/14/2022 \$57,114.28

<u>SPECIAL EVENTS</u>	<u>INCOME</u>	<u>EXPENSE</u>
50 x 50		
100 x 100		
LMSC Clinic		
Swim University		
Last Chance Swim		

C. Registrar (T. Brunson/C. McGiffin)

- i. 2022 Membership Registration Report ~~ see below
  - a) Total 2022 NJ LMSC members ~~ 884
  - b) Total members by Club
  - c) 2022 Club registrations ~~ 17

YEAR	CLUB	#REG	#NEW	#REG PRV YR& CUR YR	ANNUAL RETN%	#CLUBS
2022	ALL	884	210	674	76%	17
	BERK	124	13	111	90%	
	CIB	4	3	1	25%	
	GSM	93	14	79	85%	
	GWMS	38	8	30	79%	
	JAM	21	4	17	81%	
	LHY	6	3	3	50%	
	MDYM	7	6	1	14%	
	NBFW	6	6	0	0%	
	OCY	3	3	0	0%	
	OWST	12	10	2	17%	
	PAA	15	4	11	73%	
	RBAY	19	5	14	74%	
	RMT	40	14	26	65%	
	SCYM	153	35	118	77%	
	TMBR	0	0	0		
	XCL	183	21	162	89%	
	YGMC	2	2	0	0%	
	UC07	158	59	99	63%	
2021	ALL	1104	360	744	67%	13
	BERK	243	48	195	80%	
	CIB	5	2	3	60%	
	GSM	105	15	90	86%	
	GWMS	41	18	23	56%	
	JAM	24	5	19	79%	
	LHY	6	6	0	0%	
	MDYM	1	1	0	0%	
	OWST	8	3	5	63%	
	PAA	22	9	13	59%	
	RBAY	17	3	14	82%	
	RMT	50	40	10	20%	
	SCYM	161	53	108	67%	
	XCL	224	62	162	72%	
	UC07	197	95	102	52%	
2020	ALL	1034	203	831	80%	18
2019	ALL	1329	453	876	66%	21
2018	ALL	1388	435	913	65%	17
2017	ALL	1430	291	925	60%	22
2016	ALL	1566	493	841	65%	21
2015	ALL	1309	334	600	67%	17
2014	ALL	913	214	602	64%	12
2013	ALL	952	250	620	66%	12
2012	ALL	957	305	652	68%	8
2011	ALL	895	283		72%	9
2010	ALL	729	193			8
2009	ALL	739	251			7
* %RET'N =LIFETIME RETENTION=(CRNT RE-REG/CRNT YEAR TOTAL)*100						

ii. Club Registration Report

CLUB NAME	ABBRV	2017	2018	2019	2020	2021	2022
		23	17	19	15	13	15
Berkeley (NJ) Aquatic Masters	BERK	X	X	X	X	X	X
Coney Island Brighton Beach Open Water Swimmers	CIB	X		X	X	X	X
Drew Masters Swimming	DRMS	X	X	X	X		
Eagle Aquatics	EAGM			X			
Excellence Aquatics	EAMS	X					
Flipside Aquatics	FLIP	X					
Garden State Masters	GSM	X	X	X	X	X	X
Green Wave Masters Swimming	GWMS		X	X	X	X	X
Hoboken Masters	HOBO	X					
Jersey Area Masters	JAM	X	X	X	X	X	X
Lakeland Hills Family YMCA	LHY	X	X	X	X	X	X
Life Time Swim New Jersey	LTMM	X	X	X	X		
Madison Area YMCA	MAYM			X	X		
Meadowlands YMCA Masters	MDYM					X	X
Morristown Masters Swim Team	MMST	X					
New Brunswick Fitness and wellness center; was RW	NBFW	X	X				X
New Jersey Race Club Masters	NJRC	X	X				
Newark Master Swim	NMS	X					
Ocean County YMCA	OCY		X	X			
Open Water Swim Team	OWST	X	X	X		X	X
Peddie Aquatic Association	PAA	X	X	X	X	X	X
Raritan Bay Area YMCA	RBAY	X	X	X	X	X	X
Red Bank YMCA Monmouth Cnty	RBY	X	X	X	X		
Rutherford Masters Team	RMT				X	X	X
RWJ Fitness and wellness center New Brunswick	RWJ	X	X				
Somerset County YMCA Masters	SCYM	X	X	X	X	X	X
SJAC Masters	SJ			X			
South Jersey Tri to Swim Club	SJTC	X					
TMB Racing	TMB	X		X			
Excel Swimming	XCL	X	X	X	X	X	X
YMCA of Greater Monmouth County	YGMC						X
UC07	UC07	X	X	X	X	X	X

iii. Member Donation Report (See Below)

Reg_Year Mtg_Date	desc	SSL	IHOF	LMSC
2022	#dnts	60	29	59
04/24/22	max \$	120	50	100
	TOTAL \$	1778	470	1222
2021 Final (10/31/2021)	#dnts	63	23	64
	max \$	240	50	100
	TOTAL \$	1985	362	1257
2021	#dnts	61	22	60
06/06/21	max \$	240	50	100
	TOTAL \$	1965	342	1202
2021	#dnts	56	19	55
03/07/21	max \$	240	50	100
	TOTAL \$	1850	297	1127
2021	#dnts	24	8	25
12/06/20	max \$	120	20	80
	TOTAL \$	770	82	437
2020	#dnts	71	19	61
10/31/20	max \$	240	100	105
	TOTAL \$	2662	341	1176
2020	#dnts	66	19	55
3/8/20	max \$	240	100	105
	TOTAL \$	2562	341	1091
2019	#dnts	68	17	51
10/31/2019	max \$	100	25	100
	TOTAL \$	1545	178	1176
2018	#dnts	84	34	80
5/6/2018	max \$	100	100	250
	TOTAL \$	2368	680	1797
2017	#dnts	108	25	77
10/29/2017	max \$	250	100	100
	TOTAL \$	2400	460	1655
2016	#dnts	80	27	77
	max \$	100	50	1,000
	TOTAL \$	1417	386	2575
2015	#dnts	78	25	67
	max \$	100	100	100
	TOTAL \$	1372	382	1395
2014	#dnts	66	29	82
	max \$	100	50	100
	TOTAL \$	986	418	1484
2013	#dnts	67	41	59
	max \$	100	50	100
	TOTAL \$	898	522	1,043

iv. Affiliated/Certified Coaches, Officials, ALTS Instructors

Mtg date #Entries	Coach Affiliation	Official Affiliation	Certified Coach	ALTS Instructor	Coach/ ALTS Designation	Total ch/off/alts	Total Affiliates
4/24/2022	162	24	55	18	33	292	196
12/5/2021	49	10	18	9	11	97	62
6/6/2021	85	28	55	21	35	224	135
3/7/2021	82	26	49	20	32	209	125
12/6/2020	31	6	17	11	12	77	45
3/8/2020	111	35	66	21	44	277	168
12/15/2019	54	10	24	8	19	115	69
6/30/2019	105	42	61	23	40	271	160
1/21/2018	99	59	59	21	42	280	164
10/29/2017	94	52	69	16	51	282	164
8/27/2017	92	50	68	16	50	276	160
5/7/2017	93	49	69	16	52	279	159

D. Secretary (S. Kirk)

- i. Meeting minutes were taken for the December 5, 2021 NJ LMSC Virtual Annual Board Meeting, the January 11, 2022 NJ LMSC Board email meeting and the January 26-February 3, 2022 NJ LMSC Board email meeting
  - a) The meeting minutes for the December 5, 2021 NJ LMSC Virtual Board Meeting were approved by the NJ LMSC Board and submitted to the USMS National Office as required and in advance of the April 30, 2022 deadline
  - b) The meeting minutes for the January 11, 2022 Board email meeting were approved by the NJ LMSC Board
  - c) The meeting minutes for the January 26-February 3, 2022 were approved by the NJ LMSC Board
- ii. 5 NJ LMSC member emails were composed and sent out to the NJ LMSC members since our last board meeting on December 5, 2021
- iii. Registrant emails currently go out to 868 NJ LMSC members

E. Sanctions & Safety (J. Bauman)

- i. Completed 2022 Sanctioned Events
  - a) March Madness Meet (Sunday, March 6, 2022)
    - Draft entry form received 1/16/22
    - Covid-19 safety plan addendum provided
    - Application for sanction approved 1/31/22
    - Performance deposit (\$100) [sanction fee: \$0] received
    - Sanction number assigned: #072-S001
    - Pool measurement certification on file with USMS
    - Performance deposit refunded
- ii. Upcoming 2022 Sanctioned Events
  - a) 2022 Somerset County YMCA Masters Last Chance Meet (Saturday-Sunday, May 28-29, 2022)
    - Draft entry form received 3/23/22
    - Covid-19 safety plan addendum provided
    - Application for sanction approved 4/4/22
    - Performance deposit (\$100) [sanction fee: \$0] received
    - Sanction number assigned: #072-S002
    - Pool measurement certification on file with USMS

- iii. Completed 2022 Open Water Events
    - a) None
  - iv. Upcoming 2022 Open Water Events
    - a) None
  - v. Completed 2022 Recognized Events
    - a) 2022 OCY Unofficial Masters Team Championships (Sunday, March 20, 2022)
      - Draft entry form received 11/30/21 (note: original date of meet was 2/13/22)
      - Covid-19 safety plan addendum received
      - Application for recognition 12/30/21
      - Performance deposit (\$100) [recognition fee: \$100] received 3/16/22
      - Recognition number #072-R001
      - Pool measurement certification on file with USMS
      - Performance deposit refunded
  - vi. Upcoming 2022 Recognized Events
    - a) None
  - vii. Other Issues/Matters of Note
    - a) Online sanction system changes (supporting documentation now must be submitted through Survey Monkey)
  - viii. USMS Guidance on Sanctioning Events
    - a) [Phase 3 Sanction Recommendations](#)
    - b) USMS Phase 3 Safety Plan Covid-19 Addendum (attached document)
    - c) [USMS Covid-19 Attendee Screening Form](#) (not required but can be used if desired)
    - d) Updated USMS liability waiver (attached document)
- F. Top Ten and Records (E. Tsuzuki)
- i. The NJ LMSC records have been updated for the following meets:
    - a) 8<sup>th</sup> Annual Solstice Meet at the Germantown Indoor Swim Center on December 4, 2021
    - b) Somerset County YMCA Pentathlon (and 25s!) at the Bridgewater YMCA on November 18-19, 2021
    - c) 2022 Bill Heebner Memorial Winter Freeze Masters Meet (SCM) at the Phoenixville Area YMCA on January 9, 2022
    - d) 2022 Delaware Valley LMSC SCY Championship Meet at the Upper Dublin High School in Fort Washington, PA on March 6, 2022
    - e) March Madness (SCY) meet at the Nassau County Aquatic Center on March 6, 2022
    - f) Ocean County YMCA Unofficial Team Championships (SCY) meet on March 20, 2022
    - g) 2022 Albatross Open 2022 (SCM) at the Eunice Kennedy Shriver and Sargent Shriver Aquatic Center on April 2, 2022
  - ii. The NJ LMSC SCM top ten files were submitted on January 18, 2022
- G. Webmaster (TBD)
- i. No report
- H. Open Water (S. Clark)
- i. As per board consensus at the annual meeting on 12/5/2021, a link was set up on the NJ LMSC website to Ray's Notebook with all the open water swims in
    - a) Jersey Shore and Philadelphia
    - b) New England
    - c) Mid Atlantic
    - d) South Atlantic
- I. Coaches Chair (D. O'Mara)
- i. No report
- J. Fitness (L. Brown-Kuhn)
- i. Virtual Shore Swim will end on June 30<sup>th</sup>
    - a) People can still join, so please talk it up
    - b) There are 13 participants so far
    - c) We have caps left for swag and Linda would like to offer a short sleeve t-shirt with the same design as last year but a different colour



- ii. Last Chance Swim
  - a) Bill Reichle spoke with Jeff Jotz about getting the Rahway Municipal Pool this year since the Cranford pool management was difficult to work with last year.
  - b) Linda spoke with Jeff and he thinks that the NJ LMSC will be able to use the Rahway pool but will know more sometime in May
  - c) Jeff said that the NJ LMSC would only have to pay for lifeguards
  - d) Bill said that he will help out if he is not in Hawaii or somewhere exotic

#### K. Officials (M. Vellucci)

- i. As of 3/9/22 there are 308 USMS officials:
  - a) Stroke and turn officials, - 308
  - b) Starters - 165
  - c) Referees - 62
- ii. There have been no official committee meetings since the virtual convention in 2021
- iii. Official training and certification is listed on the USMS website for both pool officials and open water safety

#### L. Event Coordinator (D. O'Mara ~ interim)

- i. Deirdre will begin some preliminary work on the 2022 NJ LMSC Awards Banquet planning

### II. Old Business

#### A. CMRPA and gifts

- i. Sarah has box of door prizes from the 2020 banquet
- ii. Mike has box of ~ 100 donated sports bottles
- iii. Susan has the \$100 Swim Outlet Grand Prize gift card from the 2020 banquet that can be given out at the 2022 banquet

### III. New Business

#### A. Current State

- i. What events can we offer our members the rest of the 2022

#### B. NJ LMSC Events for 2022

- i. 2022 NJ LMSC Banquet which will honour the 2019, 2020, and 2021 CMRPA
  - a) Board consensus that it would be a good idea to hold the banquet in 2022
  - b) Consider holding it outside in the fall ~ September or October
  - c) Basking Ridge Country Club does have a deposit from the NJ LMSC for the future rental of the venue
    - The Basking Ridge Country Club has an outside tent that could be set up for use if desired
  - d) Need an event coordinator to organize the banquet
  - e) Allow at least 3 months lead to prepare to host the banquet
  - f) **Susan will send the board the completed list of the 2021 CMRPA eligible recipients**
  - g) **Deirdre will reach out to the Basking Ridge Country Club to check on available dates in September or October 2022**
  - h) **Susan will inventory on hand award merchandise and update the board**

#### C. Web page

- i. Should the NJ LMSC consider hiring a webmaster?
- ii. The NJ LMSC could also look into a web maintenance option with Club Assistant
  - a) Utilize a tutorial with Club Assistant to bring a new webmaster up to speed
  - b) Typically the webmaster role requires about 5 hours/month commitment and will continue to decrease as Club Assistant expands their automated integration with the USMS website
  - c) **Chris will reach out to Club Assistant to set up a website maintenance tutorial for some board members to attend**

D. Coaches Chair role

i. Deirdre inquired about additional information regarding the role of the Coaches Chair

a) Response included

- Liaison between LMSC Board and USMS Coaches Committee
- Liaison between LMSC Board and LMSC program Coaches
- Organizing and running various types of clinics for our NJ LMSC members
- Coaches Chair encouraged to submit a workout to the Fastlane each issue

IV. Next LMSC Meeting

A. Date ~ End of June

B. Time ~ TBD

C. Place ~ TBD

V. Adjournment

A. Meeting adjourned at 10:49 am