

New Jersey LMSC Virtual Board Meeting Minutes

Time 11:00am Sunday, June 12, 2022

Virtual Meeting

Platform ~ ~ Zoom

Attendees:

Board Members

Jerry O'Mara
Deirdre O'Mara
Sarah Clark

Susan Kirk
Marie Vellucci
Chris McGiffin

Ed Tsuzuki
Jen Bauman
Tom Brunson

ACTION ITEMS

1. **Jerry will reach out to Kim Plewa regarding the menu from previous banquets**
2. **Chris will compile the email addresses for all of the eligible award recipients and send the list to Jerry**
3. **Susan will send Jerry the 2020 Banquet flyer and registration information documents**
4. **Jerry will begin working on securing a guest speaker and our planned 2020 guest speaker, Craig Beardsley, will be contacted first**
5. **Jerry will also touch base with Kim Plewa regarding other banquet planning responsibilities/details**
6. **Deirdre will take care of the preparation of the banquet invite**
7. **Chris will reach out to Club Assistant for website maintenance access for the NJ LMSC to maintain the website**
8. **Jerry will send out an email to the NJ LMSC board asking for any NJ LMSC board member(s) interested and available to attend the 2022 USMS Annual Meeting should reach out to him to let him know**

Meeting was called to order at 11:06 am

- I. NJ LMSC Annual Awards Banquet
 - A. Sunday, September 11, 2022 at the Basking Ridge Country Club 5:00pm – 9:00pm
 - i. Food
 - a) **Jerry will reach out to Kim Plewa regarding the menu from previous banquets**
 - ii. Awards
 - a) Susan handed off all awards inventory and the \$100 Grand Prize Swim Outlet Gift Card to Jerry on the morning of June 12, 2022
 - b) 25-yr and 35-yr awards are sized so are ordered on an annual basis for the eligible award recipients
 - c) Annually Susan, Chris, and Ed independently analyze the membership data to determine the eligible continuous membership milestone award recipients and cross-check the listings with each other for accuracy
 - d) About 6-7 weeks prior to the banquet, the event coordinator emails a special invite to all eligible award recipients and requests an RSVP by a set date so that the appropriate awards can be ordered and received in time for in-person presentation at the awards banquet
 - **Chris will compile the email addresses for all of the eligible award recipients and send the list to Jerry**
 - e) For the last several years, registration for the banquet has been processed using a Google Form
 - Checks for paying attendees are mailed directly to the event coordinator
 - f) Event planner also coordinates and communicates with the guest speaker
 - g) Cost for the banquet attendees
 - Discussion of various cost options and by board consensus agreed to stay with the

previous cost structure ... award recipients are complimentary; NJ LMSC Board members – complimentary; NJ LMSC Coaches - \$15; NJ LMSC members and guests - \$25

- **Susan will send Jerry the 2020 Banquet flyer and registration information documents**

iii. Banquet information will be included in the upcoming issue of The Fastlane

iv. Secure an Event Coordinator for the 2022 banquet

- a) Jerry O'mara volunteered to be the 2022 NJ LMSC Awards Banquet Event Coordinator
- b) **Jerry will begin working on securing a guest speaker and our planned 2020 guest speaker, Craig Beardsley, will be contacted first**
- c) **Jerry will also touch base with Kim Plewa regarding other banquet planning responsibilities/details**
- d) **Deirdre will take care of the preparation of the banquet invite**

II. Webmaster

- A. Sara Johnston expressed interest in learning about the NJ LMSC website maintenance
- B. Back up website maintenance access for some members of the NJ LMSC Board – Jerry, Chris, and Ed – should be obtained
- C. **Chris will reach out to Club Assistant for website maintenance access for the NJ LMSC to maintain the website**

III. Annual USMS Meeting

- A. September 16 - 18, 2022 in Denver, CO
- B. NJ LMSC delegates?
- C. **Jerry will send out an email to the NJ LMSC board asking for any NJ LMSC board member(s) interested and available to attend the 2022 USMS Annual Meeting to please reach out to him to let him know**

IV. Next LMSC Meeting

- A. Date ~ August 15, 2022
- B. Time ~ 7:30pm
- C. Place ~ Zoom

V. Adjournment

- A. Meeting adjourned at 11:58 am