

## **New Jersey LMSC Annual Board Meeting Minutes**

Time 10:30am Sunday, January 27, 2019

Berkeley Aquatic Club

New Providence, NJ

### **Attendees:**

#### **Board Members**

Tom Brunson

Jen Bauman

Chris McGiffin

Sarah Clark

Bill Reichle

Linda Brown-Kuhn

Susan Kirk

Ed Tsuzuki

Kim Plewa

Marie Vellucci

#### **Guests**

Mindy Bowens

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### **MOTIONS**

- 1. MSA that the NJ LMSC board approves the purchase of fifty (50) Stainless Steel Water Bottles (estimated \$574.50) as 10 year CMRP replacement awards to cover the 2018-2019 projected member winners**
- 2. MSA for the NJ LMSC to send both the chair and the vice-chair to the 2019 USMS Leadership Summit (carried out through email December 10 – 17, 2018)**

### **ACTION ITEMS**

- 1. Kim will reach out to Christian to see what his thoughts are about being the guest speaker for our 2019 banquet**
- 2. Kim will reach out Peter to confirm his interest and availability to play during the cocktail hour**
- 3. Sarah Clark will be the point person to purchase the door prizes with \$250 NJ LMSC budget**
- 4. All ~ submit potential favour ideas (about \$2 each) to Kim by Sunday, Feb 3rd**
- 5. Kim will reach out to Sara to see if she would be interested in creating the flower centerpieces again this year**
- 6. All board members to submit any 2019 budget items to Bill ASAP**
- 7. Ed will look up and report to the board going forward the meet participant data for the NJ LMSC hosted meets**
- 8. Ed will report on 2019 clinic ideas at the next meeting**
- 9. Ed is looking to gain a better understanding of who the coaches are that are actually on deck coaching a NJ Masters workout group/club**

### **Action items bolded**

Meeting was called to order at 10:31 am

#### **I. Officer Reports**

##### **A. Newsletter (S. Johnston)**

##### **i. Remaining issues for 2019**

**a) January/February**

**b) March/April**

**c) May/June**

**d) July/August**

**e) September/October**

**f) November/December**

##### **ii. Deadline for the January/February issue is February 1, 2019**

**iii. Sara is looking for a swimmer to submit a workout – can be anything – fun, hard, anything goes – and a brief profile of themselves**

## NJ LMSC Financial Statement

Beginning Cash Balance	1/1/2018	<b>\$25,032.65</b>
<b>INCOME</b>		
	<b>BUDGET</b>	<b>ACTUAL</b>
USMS Individual	\$400.00	\$686.00
LMSC Donations	\$2,000.00	\$1,753.00
LMSC Individual	\$13,500.00	\$13,191.00
Meet Sanction Fees	\$400.00	\$977.50
Interest Income	\$20.00	\$28.81
Club Collections	\$300.00	\$420.00
Annual Dinner Collections	\$1,200.00	\$1,760.00
Special Events	\$750.00	\$1,795.00
Merchandise Sales	\$75.00	
Meet Performance Deposits	\$800.00	\$1,000.00
Open Water Sanction Fee		
<b>TOTAL INCOME</b>	<b>\$19,445.00</b>	<b>\$21,611.31</b>
<b>EXPENSES</b>		
USMS Individual	\$400.00	\$817.00
Coach&ALTS Certification Grant	\$2,400.00	\$370.00
Registrar Expenses	\$300.00	\$267.22
Rule Books	\$30.00	\$30.00
Convention Costs	\$6,000.00	\$3,628.70
Annual Dinner/Picnic	\$4,500.00	\$5,510.43
Tributes & Awards	\$600.00	\$118.98
USMS Leadership Summit		
Special Events	\$4,000.00	\$5,649.38
Domain Fee	\$10.00	\$10.00
USMS Meet Sanctions	\$400.00	\$1,505.00
Miscellaneous Expense	\$250.00	\$279.14
Performance Reimbursement (Sanctions)	\$600.00	\$900.00
USMS Open Water Sanction Fee		
<b>TOTAL EXPENSES</b>	<b>\$19,490.00</b>	<b>\$19,085.85</b>
<b>Cash Balance</b>	<b>12/31/2018</b>	<b>\$27,558.11</b>
<b>SPECIAL EVENTS</b>		
	<b>INCOME</b>	<b>EXPENSE</b>
50 x 50		\$447.54
100 x 100		\$772.51
KP Clinic	\$1,795.00	\$3,843.85
Swim University		
Last Chance Swim		\$250.00
75 x 75		\$335.48

- ii. 2019 Preliminary Budget
  - a) **All board members to submit any 2019 budget items to Bill ASAP**

## NJ LMSC Financial Statement

Preliminary Budget	2019
<b>INCOME</b>	<b>BUDGET</b>
USMS Individual	\$225.00
LMSC Donations	\$1,700.00
LMSC Individual	\$13,500.00
Meet Sanction Fees	\$600.00
Interest Income	\$25.00
Club Collections	\$400.00
Annual Dinner Collections	\$1,600.00
Special Events	\$750.00
Merchandise Sales	\$75.00
Meet Performance Deposits	\$1,000.00
<b>TOTAL INCOME</b>	<b>\$19,875.00</b>
<b>EXPENSES</b>	
USMS Individual	\$400.00
Coach Certification Grant	\$1,000.00
Registrar Expenses	\$300.00
Rule Books	\$30.00
Convention Costs	\$5,000.00
Annual Dinner/Picnic	\$5,000.00
Tributes & Awards	\$500.00
USMS Leadership Summit	\$1,600.00
Special Events	\$4,000.00
Domain Fee	\$10.00
USMS Meet Sanctions	\$700.00
Miscellaneous Expense	\$250.00
Performance Reimbursement (Sanctions)	\$800.00
<b>TOTAL EXPENSES</b>	<b>\$19,590.00</b>

C. Registrar (T. Brunson)

- i. 2019 Member Registration Year to Date Report – See below
  - a) Total 2019 NJ LMSC members ~~ 942 as of 1/17/19
  - b) Total members by Club
  - c) Total new members by Club
  - d) 2019 Club registrations ~~ 16



ii. 2019 Club Registration Report

CLUB NAME	ABBRV	2017	2018	2019
		22	15	16
Berkeley (NJ) Aquatic Masters	BERK	X	X	X
Coney Island Brighton Beach Open Water Swimmers	CIB	X		X
Drew Masters Swimming	DRMS	X	X	X
Eagle Aquatics	EAGM			X
Excellence Aquatics	EAMS	X		
Flipside Aquatics	FLIP	X		
Garden State Masters	GSM	X	X	X
Hoboken Masters	HOBO	X		
Jersey Area Masters	JAM	X	X	X
Lakeland Hills Family YMCA	LHY	X	X	X
Life Time Swim New Jersey	LTMM	X	X	X
Morristown Masters Swim Team	MMST	X		
New Jersey Race Club Masters	NJRC	X	X	
Newark Master Swim	NMS	X		
Ocean County YMCA	OCY		X	
Open Water Swim Team	OWST	X	X	X
Peddie Aquatic Association	PAA	X	X	X
Raritan Bay Area YMCA	RBAY	X	X	X
Red Bank YMCA	RBY	X	X	X
RWJ Fitness and wellness center New Brunswick	RWJ	X	X	
Somerset County YMCA Masters	SCYM	X	X	X
SJAC Masters	SJ			X
South Jersey Tri to Swim Club	SJTC	X		
TMB Racing	TMB	X		X
Excel Swimming	XCL	X	X	X
UC07	UC07	X	X	X

iii. 2019 Member Donation Report (See Below)

DATE	DONATION	# DNTS	MAX DNT	TOTAL \$
1/20/2019	SSL	57	\$100.00	\$1,340.00
	ISSHOF	14	\$25.00	\$141.00
	LMSC	45	\$100.00	\$1,080.00
	<b>TOTAL</b>	<b>116</b>		<b>\$2,561.00</b>
11/21/2018	SSL	72	\$100.00	\$2,098.00
	ISSHOF	32	\$100.00	\$645.00
	LMSC	70	\$250.00	\$1,667.00
	<b>TOTAL</b>	<b>174</b>		<b>\$4,410.00</b>
10/29/2017	SSL	108	\$250.00	\$2,400.00
	ISSHOF	25	\$100.00	\$460.00
	LMSC	77	\$100.00	\$1,655.00
	<b>TOTAL</b>	<b>210</b>		<b>\$4,515.00</b>
10/23/2016	SSL	80	\$100.00	\$1,417.00
	ISSHOF	27	\$50.00	\$386.00
	LMSC	77	\$1,000.00	\$2,575.00
	<b>TOTAL</b>	<b>184</b>		<b>\$4,378.00</b>
11/22/2015	SSL	18	\$100.00	\$285.00
	ISSHOF	9	\$25.00	\$105.00
	LMSC	21	\$100.00	\$530.00
	<b>TOTAL</b>	<b>48</b>		<b>\$920.00</b>
10/31/2014	ISSHOF	29	\$50.00	\$418.00
	USMS	66	\$100.00	\$986.00
	LMSC	82	\$100.00	\$1,484.00
	<b>TOTAL</b>	<b>177</b>	<b>\$250.00</b>	<b>\$2,888.00</b>
9/22/2013	ISSHOF	41	\$50.00	\$522.00
	USMS	66	\$100.00	\$888.00
	LMSC	59	\$100.00	\$1,043.00
	<b>TOTAL</b>	<b>166</b>		<b>\$2,453.00</b>
10/31/2012	ISSHOF	36	\$100.00	\$514.00
	USMS	64	\$100.00	\$805.00
	LMSC	50	\$100.00	\$697.00
	<b>TOTAL</b>	<b>150</b>		<b>\$2,016.00</b>
10/31/2011	ISSHOF	50	\$100.00	\$576.00
	USMS	73	\$100.00	\$771.00
	LMSC	65	\$100.00	\$773.00
	<b>TOTAL</b>	<b>188</b>		<b>\$2,120.00</b>

iv. Affiliated/Certified Coaches, Officials, ALTS Instructors

Mtg date	Coach Affiliation	Official Affiliation	Certified Coach	ALTS Instructor	Coach/ALTS Designation	Total ch/off/alts	Total Affiliates
1/20/2019	108	49	57	23	36	273	169
1/21/2018	99	59	59	21	42	280	164
10/29/2017	94	52	69	16	51	282	164
8/27/2017	92	50	68	16	50	276	160
5/7/2017	93	49	69	16	52	279	159

D. Secretary (S. Kirk)

- i. Meeting minutes for the NJ LMSC Annual Board Meeting on November 18, 2018 have been approved by the NJ LMSC Board and submitted to the webmaster for posting on the NJ Masters Swimming website
- ii. 5 NJ LMSC member emails have been composed and sent out to the NJ LMSC members since our last board meeting on November 18, 2018
- iii. Registrant emails currently go out to 1476 NJ LMSC members
- iv. The NJ LMSC Facebook page currently has 981 likes

E. Sanctions & Safety (J. Bauman)

- i. Upcoming 2019 Sanctioned Events
  - a) Sprint Yard Mini Meet (Sunday, March 3, 2019)
    - Draft entry form received 1/7/19
    - Application for sanction approved 1/13/19
    - Performance deposit (\$100) dated 1/8/19 [sanction fee: \$0]
    - Sanction number assigned: **#079-S001**
    - Pool measurement certification on file with USMS
    - Meet announcement added to USMS calendar 1/13/19
- ii. Completed 2018 Sanctioned Events (Since last board meeting)
  - a) 2018 Somerset County YMCA Masters Pentathlon Swim Festival (and 25s!) (Sunday, December 16, 2018)
    - Draft entry form received 9/21/18
    - Application for sanction approved 10/14/18
    - Performance deposit (\$100) received by B. Reichle [sanction fee: \$0]
    - Sanction number assigned: **#078-S003**
    - Pool measurement certification on file with USMS
    - Meet announcement added to USMS calendar 10/14/18
    - Performance deposit approved for return 12/16/18
- iii. Completed 2019 Sanctioned Events
  - a) None
- iv. Upcoming 2019 Open Water Events
  - a) None
- v. Completed 2019 Open Water Events
  - a) None

vi. Upcoming 2019 Recognized Events

a) 2019 OCY Unofficial Masters Team Championships (Sunday, February 10, 2019)

- Draft entry form received 9/19/18
- Application for recognition approved 10/14/18
- Recognition fee (\$100) + performance deposit (\$100) dated 10/2/18
- Recognition number assigned: **#079-R001**
- Pool measurement certification on file with USMS
- Meet announcement added to USMS calendar 10/14/18

b) 2019 Monmouth University Hawks Masters Spring Splash Meet (Sunday, March 31, 2019)

- Draft entry form received 12/22/18
- Application for recognition approved 1/9/19
- Recognition fee (\$100) + performance deposit (\$100) received 1/2/19
- Recognition number assigned: **#079-R002**
- Pool measurement certification on file with USMS as of 1/31/18
- Meet announcement added to USMS calendar 1/9/19

vii. Completed 2019 Recognized Events

- None

F. Top Ten and Records (E. Tsuzuki)

i. The NJ LMSC top ten for Short Course Meters was submitted on January 1, 2019

ii. The NJ LMSC records have been updated for the following events:

- a) Bill Heebner Memorial Lucky Leprechaun Masters Meet at the Phoenixville Area YMCA on March 18, 2018
- b) New England and Colonies Zone SCM Championships at the Worcester Polytechnic Institute (WPI) Sports and Recreation Center on December 7-9, 2018
- c) 2018 YMCA Masters Nationals in Fort Lauderdale, FL on April 19-22, 2018
- d) Somerset County YMCA Masters Pentathlon (and 25s!) Meet at the Bridgewater YMCA on December 16, 2018

iii. All NJ meets (since the last report) have submitted their results and required certifications in a timely manner

iv. **Ed will look up and report to the board going forward the meet participant data for the NJ LMSC hosted meets**

G. Webmaster (M. Kirk)

i. All website announcements and headlines are current as of January 27, 2019

ii. Some new year duties such as archiving the 2017 latest news entries are still in progress

H. Open Water (S. Clark)

i. 2019 Open Water Calendar update

- a) The 2019 Open Water Swim Calendar has been started
- b) This is a working document and will be updated regularly
- c) A link to the current calendar is on the NJ LMSC website

I. Events Coordinator (K. Plewa)

i. November meeting action items

- a) Banquet date and venue confirmed ~ BRCC on Saturday, March 30<sup>th</sup> from 6:00pm – 10:00pm
- b) Save the Date was included in the November/December Fastlane and a NJ LMSC communication

ii. 2019 NJ Masters Swimming Annual Banquet planning

- a) Menu confirmed
- b) Confirm guest speaker
  - Options: David Barra, Ed Tsuzuki, Christian Kroyer, Bruckner Chase
  - **Kim will reach out to Christian to see what his thoughts are about being**

### **the guest speaker for our 2019 banquet**

- Include bio write-up in Jan/Feb Fastlane
- c) Entertainment – board input
  - Band, DJ, playlist
  - Board consensus for Peter McCoy to play
  - **Kim will reach out Peter to confirm his interest and availability to play during the cocktail hour**
- d) Photographer
  - Ed Tsuzuki volunteered to photograph the event
- e) Slide show of pictures
  - Sarah Clark will compile submitted photos
  - Include request for member photos in next Fastlane with a submission deadline of March 23rd
- f) Grand Prize raffle
  - Board consensus for the Grand Prize to be a SwimOutlet.com gift card in the amount of \$100
- g) Door prizes
  - Board consensus to allocate \$250 NJ LMSC budget to purchase additional door prizes for the banquet
    - **Sarah Clark will be the point person to purchase the door prizes with \$250 NJ LMSC budget**
    - Purchase in time to have the door prizes in hand by 1 week prior to the banquet
  - Board member optional door prize donations in the \$15-\$20 range
  - NJ LMSC will also donate, as in years past, 2 USMS 2020 membership registrations and 2 NJ LMSC 2020 Banquet Registrations
- h) Favours
  - **All ~ submit potential favour ideas (about \$2 each) to Kim by Sunday, Feb 3rd**
  - Purchase #100
- i) Center pieces
  - **Kim will reach out to Sara to see if she would be interested in creating the flower centerpieces again this year**
- j) Confirming pricing
  - Board consensus to retain the same pricing structure as last year
    - Award recipients and board members ~ complimentary
    - Registered coach ~ \$15
    - Member/Guest ~ \$25 early bird (up til 1 week before the banquet); \$35 after date
    - At the door ~ \$40
- k) Evite timeline
  - Send out as soon as all components of the evite are confirmed and submitted to Susan to create the evite

### J. Coaches Chair (E. Tsuzuki)

- a) 2019 Clinic ideas??
  - **Ed will report on 2019 clinic ideas at the next meeting**
- b) **Ed is looking to gain a better understanding of who the coaches are that are actually on deck coaching a NJ Masters workout group/club**

### K. Fitness (L. Brown-Kuhn)

- i. 2019 Fitness Swim Programs
  - a) 50 x 50s
    - Was held on Sunday, January 13 at the Berkeley Aquatic Club from 10:00am – 12:30pm. The event ran smoothly with 68 swimmers participating, including 14 in the mini clinic
    - Thanks to board members: Bill, Sarah, Susan, Kim, Jen, and Ed as well as to Beth Maloney who helped out at the swim!

- b) 75 x 75s
  - Held this event last year for the first time on May 20 and had 30 swimmers participate. Linda recommends holding the 75 x 75s again and see about getting greater numbers
- c) Swim University
  - Kicked off January 1st
  - Only 6 swimmers have signed up so far ~~ any board members want to join?

#### L. Officials (M. Vellucci)

- i. As of 1/13/19
  - a) USMS has 150 certified stroke and turn officials
  - b) 82 certified starters (only 37 are also USA officials)
- ii. Referee Certification Program
  - a) Be a certified USMS S&T, starter and a member of USMS
  - b) Work USMS meets as a starters
  - c) Take 3 tests
    - USA Referee
    - Timing Judge
    - A new USMS supplemental test
  - d) Work novice sessions at USMS meets through coordination with the USMS Officials Chair until the LMSC official chair believes proficiency has been reached
  - e) Be recommended for certification by the LMSC official chair or the USMS official committee.
- iii. Membership in USMS is now required for referee certification
- iv. USMS will be sending each newly certified referee a USMS name tag as thanks for supporting our needs at this level
- v. There will be a peer to peer call regarding officials on 2.12.19

#### II. Old Business

- A. 2019 NJ LMSC Annual Super Bowl Sunday 100 x 100s (Susan) ~~ Sunday, February 3, 2019
  - i. Registrations are going well thus far. Event is nearly full ~~ about 90 participants
  - ii. Volunteers??
    - a) Check-in ~ Bill Reichle
    - b) Hospitality ~ Mindy Bowens
    - c) Photos
      - Group – Ed Tsuzuki
      - Lanes - Sarah

#### III. New Business

- A. CMRPA Milestone Awards
  - i. **MSA that the NJ LMSC board approves the purchase of fifty (50) Stainless Steel Water Bottles (estimated \$574.50) as 10 year CMRP replacement awards to cover the 2018-2019 projected member winners**
  - ii. Draft 2018 CMRP award recipients
    - a) 30 year ~~ 3
    - b) 25 year ~~ 5
    - c) 20 year ~~ 3
    - d) 15 year ~~ 11
    - e) 10 year ~~ 23
    - f) 5 year ~~ 42
- B. Photos at NJ LMSC Events
  - i. Board consensus to retain current procedure with taking photos at NJ LMSC events and submitting to the Fastlane and posting on Facebook

C. 2019 Leadership Summit (March 1-3, 2019 Phoenix, AZ)

- i. **MSA for the NJ LMSC to send both the chair and the vice-chair to the 2019 Leadership Summit (carried out through email December 10 – 17, 2019)**

IV. Next LMSC Meeting

A. Date-- Sunday, April 14

B. Time-- 10:30am

C. Place-- Berkeley Aquatic Club

V. Adjournment

A. Meeting adjourned at 12:39pm