

**New Jersey LMSC Annual Meeting**  
**Saturday, November 13, 2004**  
**Hosted by the Amphibia Swim Shop in Princeton, NJ**

**Attendees:**

Linda Brown-Kuhn  
Tom Brunson  
Jack Frain  
Ed Geiman  
Jackie Gephardt  
David Goldberg  
Darek Hahn  
Sue Kirk  
Chris McGiffin  
George Sproul  
Judy Ramirez  
Julie Stewart  
Ed Tsuzuki

Meeting commenced at 2:35pm

1. Elections
  - a. Reviewed each position (incumbent and responsibilities) on the board
  - b. Darek Hahn knows of someone who might be interested in the Webmaster position, and will put him in touch with Ed Tsuzuki
  - c. Ed Tsuzuki to develop description of the Webmaster position
  - d. Darek Hahn knows of someone who might be interested in the Officials Coordinator position, and will put him in touch with the board.
  - e. MSA to create a vice chairperson position and have the newly elected chairperson create the job description for this position
  - f. Election Results (\*new officer):
    - i. Chairman – Chris McGiffin\*
    - ii. Vice-Chairman – Darek Hahn\*
    - iii. Treasurer – Tom Brunson
    - iv. Registrar – Tom Brunson
    - v. Secretary – Ed Tsuzuki\*
    - vi. Sanctions and Safety – Judy Ramirez
    - vii. Newsletter Editor – Linda Brown-Kuhn
    - viii. Newsletter Graphic Design – Jeanne Coon
    - ix. Clinics Coordinator (Ad hoc) – Darek Hahn\*
    - x. Officials Coordinator (Ad hoc) – Open
    - xi. Fitness Coordinator (Ad hoc) – Jack Frain
    - xii. Social – Open
    - xiii. Open Water – Jack Frain
    - xiv. Top Ten and Records Tabulator – Ed Tsuzuki
    - xv. Webmaster – Ed Tsuzuki
    - xvi. Publicity and Marketing (Ad hoc) - Bob Hopkins\*
2. Officer Reports
  - a. Newsletter
    - i. Due to budgetary concerns, the Fastlane Newsletter will be published 8 times per year (down from 10)
    - ii. Linda still to identify publication schedule, suggestions from the NJLMSC community are welcomed
  - b. Treasurer
    - i. Tom Brunson distributed and reviewed budget
    - ii. MSA to accept 2005 Budget
  - c. Registrar

- i. 2005 Registration fee = \$42 (\$26 if accept electronic notification of Fastlane posting)
    - d. Sanctions
      - i. 6 meets held/scheduled for 2004 in NJ
        - 1. February Frenzy SCY – TCNJ
        - 2. OCY Unofficial SCY Champs – OCY
        - 3. Jason Nessel Memorial LCM – Ed Nessel
        - 4. NJ Senior Olympics SCY – Bill Imus
        - 5. Fall Folly SCY – OCY
        - 6. Holiday Classic SCM - JAM
    - e. Top Ten/Webmaster
      - i. Still looking for technically skilled and enthusiastic volunteer for webmaster
  - 3. Business Items
    - a. 100 x 100s – Chris McGiffin will take the lead in organizing, and improving the coordination/orientation/communication for this event for 2005
    - b. Relays at SCM Zones – Ed Tsuzuki will coordinate
    - c. Review of convention costs will be tabled for next Board meeting
    - d. By-Laws – Need to be reviewed and updated
      - i. Webmaster position is not in by-laws
      - ii. Currently no grievance procedure
      - iii. Julie will distribute current by-laws
      - iv. Webmaster will post to the website
    - e. Fastlane Advertising needs policy – to be discussed at next Board meeting
    - f. LMSC Information
      - i. Need document archive process
      - ii. Tom will distribute list of documents that LMSC should have archived from Tracy Grilli (received at convention)
  - 4. Next Meeting
    - a. Chris McGiffin will organize our next meeting, targeted for early 2005, after the 100x 100s.

Meeting adjourned at 4:15pm