

New Jersey LMSC Banquet Planning Board Meeting Minutes

Time 10:30am Sunday, January 15, 2012

Panera Restaurant

Gillette, NJ

Attendees:

Board Members

Bill Reichle
Chris McGiffin
Ed Tsuzuki
Tom Brunson
Jen Bauman
Chris Swenson
Lynn Ascione
Susan Kirk

Visiting Members

Marie Vellucci

ACTION ITEMS

- 1. Lynn will visit the potential banquet facility, Ed and Mary's Hall, in Perth Amboy and determine the fit of that facility with the needs of the NJ LMSC for the banquet**
- 2. Lynn will also look into other potential banquet facilities in the Perth Amboy area and report back to the board**
- 3. Lynn will also look into Triestina's in Cranford as a potential banquet facility**
- 4. Chris S, Lynn, and Bridgette will reach out to the potential guest speakers to assess their volunteer availability as a guest speaker**
- 5. Each board member to donate (1) item as a door prize with a value of \$5.00 - \$10.00**
- 6. Marie will check with friend about donating a gift certificate to purchase swim equipment**
- 7. Lynn will reach out to her connections about potential donations**
- 8. Susan will make the centerpieces**
- 9. Bridgette and Jason will design the program**
- 10. Bridgette will make the chocolate swimmers**
- 11. Bridgette and Jason will design and mail the invitations**
- 12. Lynn will determine the AV needs of the selected facility**
- 13. Chris M. will reach out to Sally Dillon about the procedure for membership service awards**
- 14. Ed will create the nomination form which will include the criteria for nominating a NJ LMSC member for the Lou Abel Award**
- 15. Chris S. will collect the nominations and then circulate them to the board for review and selection of the award recipient(s)**
- 16. Chris M. and Ed will be the wordsmiths and the designers of the plaque. Chris M. will reach out to Linda about the wording on the Dot Donnelly award and Ed will reach out to Sally Dillon about the wording on the Ransom Arthur award**
- 17. Ed will email Susan the information about mylocker.net**
- 18. Lynn will look into the idea of a Monmouth Park outing following the Ray Licata Open Water Swim in August**

Action items bolded

Meeting was called to order at 10:37am

- I. 2012 NJ Masters Swimming Annual Banquet
 - A. Tentative date
 - i. Saturday, May 12th, 2012 pending the availability of the banquet facility
 - B. Discuss potential banquet locations
 - i. Discussion of staying with central location of Rahway
 - a) Board consensus to explore other banquet venue options to potentially attract additional banquet attendees
 - ii. Discussion of continuing with a \$150 donation to the Rahway YMCA for extra lanes for the pre-banquet workout like the NJ LMSC has done the past couple of years
 - a) Board consensus to explore other pool options close to the banquet facility chosen
 - iii. Other options
 - a) Perth Amboy with a pre-banquet practice at Raritan Bay YMCA
 - The Raritan Bay YMCA pool is available for rental on May 12th – \$210 for 6 lanes for 1.5 hours – 4:00pm – 5:30pm
 - b) Lynn will visit the potential banquet facility, Ed and Mary's Hall, in Perth Amboy and determine the fit of that facility with the needs of the NJ LMSC for the banquet**
 - c) Lynn will also look into other potential banquet facilities in the Perth Amboy area and report back to the board**
 - d) Lynn will also look into Triestina's in Cranford as a potential banquet facility**
 - e) Bill confirmed that the Cranford pool would also be available for rental for \$150 for 1.5 hours if a suitable banquet facility is found in Cranford
 - C. Review banquet budget
 - i. Discussion about continuing with the same price structure as 2011
 - a) 2011: award recipient complimentary; \$20 each for registered USMS members and guests if paid by 3/31/11; \$25 each if paid after 3/31/11 date; \$35 each at the door
 - b) The Board all agreed to the same fee structure as in 2011 (listed above) provided the banquet facility costs fall into the target range and that the LMSC would pick up the extra costs if needed
 - D. Discuss banquet format and details
 - i. Stay with the same format
 - a) Give out the 25, 20, and 15 year awards, then the keynote speaker, and then follow with the 10 year and 5 year award recipients
 - ii. Guest speaker ideas
 - a) Discussion of potential guest speakers.
 - **Chris S, Lynn, and Bridgette will reach out to the potential guest speakers to assess their volunteer availability as a guest speaker**
 - iii. Door prizes
 - a) (1) free year of USMS Membership for 2013
 - b) (1) free attendance for 2013 Banquet
 - c) (1) free OW clinic attendance
 - d) (1) free OW swim attendance
 - e) NJ LMSC t-shirt(s)
 - f) NJ LMSC bag tags and license plate frames
 - g) Each board member to donate (1) item as a door prize with a value of \$5.00 - \$10.00**
 - h) Marie will check with friend about donating a gift certificate to purchase swim equipment**
 - i) Bill will check with his connections about potential donations**
 - j) Lynn will reach out to her connections about potential donations**
 - iv. DVD slide show with music
 - a) Photos to be submitted to Bridgette by April 9, 2012
 - v. Centerpieces
 - a) Susan will make the centerpieces**
 - vi. Program
 - a) Bridgette and Jason will design the program**
 - vii. Chocolate swimmer favors
 - a) Bridgette will make the chocolate swimmers**

viii. Mailed invitations

- a) Mail invitations to award recipients [total = 60] 0 – 25yr; 5 – 20yr; 6 – 15yr; 10 – 10yr; 39 – 5 yr
- b) Mail invitations to any member who receives a hardcopy of The Fastlane
- c) Discussion of also sending mailed invitations to older members
 - Board consensus that since 95% of our members registered online and therefore have access to a computer, then mailing additional invites is not warranted

d) Bridgette and Jason will design and mail the invitations

ix. Anything else

- a) **Lynn will determine the AV needs of the selected facility**

E. Discuss award recipients and awards

i. 2011 award recipients

- a) 60 eligible award recipients
 - 0 – 25 year
 - 5 – 20 year
 - 6 – 15 year
 - 10 – 10 year
 - 39 – 5 year

ii. Current inventory of customized awards

- a) There is sufficient inventory on hand to cover all of the 2011 award recipients

II. New Business

A. Lou Abel Memorial Award

- i. Nominations will be accepted from any current NJ LMSC member
- ii. Current board members can only be nominated by a NJ LMSC member who is not a current board member

iii. Chris M. will reach out to Sally Dillon about the procedure for membership service awards

iv. Ed will create the nomination form which will include the criteria for nominating a NJ LMSC member for the Lou Abel Award

v. Chris S. will collect the nominations and then circulate them to the board for review and selection of the award recipient(s)

vi. Award discussion

- a) Engraved wooden plaque

b) Chris M. and Ed will be the wordsmiths and the designers of the plaque. Chris M. will reach out to Linda about the wording on the Dot Donnelly award and Ed will reach out to Sally Dillon about the wording on the Ransom Arthur award.

B. 2013 100 x 100s

- i. Continue to explore the option of holding the 2013 100 x 100s at the Raritan Bay YMCA to be able to accommodate more participants

C. Sussex County YMCA will only be holding a fall meet in 2012

D. Mylocker.net discussion

- i. Potential online vendor portal for NJ Masters Swimming merchandise

ii. Ed will email Susan the information about mylocker.net

E. Social event survey

- i. Discussion about doing a survey of the membership to be able to capture their ideas and interest for future social events

ii. Lynn will look into the idea of a Monmouth Park outing following the Ray Licata Open Water Swim in August

III. Next LMSC Meeting

A. Date-- March 11, 2012

B. Time-- 10:30am

C. Place-- Panera in Gillette, NJ

IV. Adjournment

A. Meeting adjourned at 12:13pm